

ROP COURSES

AG BUSINESS MANAGEMENT

Prepares individuals to perform tasks related to agribusiness, marketing, sales, agricultural economics, and management of farm and agricultural related enterprises. Included are such topics as farm safety management, responsibilities of management, government organizations and regulations, basic economics, agricultural record keeping and accounting.

FLORISTRY

Learn how to make corsages and floral arrangements, including bridal bouquets and other specialty items. Growth and maintenance of ornamental crops under greenhouse conditions will also be introduced.

OFFICE CAREERS

Train to acquire a position in office or secretarial areas. Instruction includes typing, word processing, data entry, recordkeeping, basic accounting, business English, business math, phone etiquette, and human relations.

ORNAMENTAL HORTICULTURE

This course emphasizes record keeping, interpersonal leadership skills, careers in agriculture, soil science, plant physiology and function, and pest management.

RESTAURANT MANAGEMENT

Provides hands-on training and experience in entry-level food service through the on-site restaurant classroom. The community classroom program exposes students to additional work sites where they will receive on-the-job training and unlimited employment opportunities.

SMALL BUSINESS OWNERSHIP

Learn how to set up and run a simulated business to prepare for working in a real business environment or to open your own business.

VETERINARY SCIENCE

This course provides a study of common diseases, the causes and means of prevention, of both small and large animals. Course work will include anatomy and physiology of domestic animals, nutrition, and parasites and diseases. Guest lectures by veterinarians, vector control officials and animal health technicians will be provided to add knowledge of current practices in the animal health fields. Students will gain practical experience in veterinary medicine by conducting hands-on activities with both small and large animals.

MEDICAL COURSES

CERTIFIED NURSING ASSISTANT

Prepare to become a Certified Nursing Assistant. Certification and instruction to acquire a position as a nursing assistant is provided. Students learn basic nursing principles and procedures in the delivery of quality patient care. Students who successfully complete the course requirements are eligible to sit for the California Nursing Assistant Competency Examination. After passing the exam, the graduate is eligible for employment in long term care facilities, home health agencies, acute care hospitals, clinics, and medical offices. Must be 16 or older to enroll in this class. Call 678-6300 to enroll. COST \$1,000

INTRODUCTION TO DENTAL CAREERS

This class is designed for students who are interested in pursuing dentistry as a profession. This course will give the student an introduction to the skills required to be a successful dental professional. Full year course. COST \$800

MEDICAL ASSISTANT

As a Clinical Medical Assistant you will help the physician carry out procedures, care for patients, perform simple lab tests and administer medications. The Clinical Medical Assistant works in a doctor's office or clinic. This course combines 120-hours of classroom instruction, including electrocardiography (EKG), with a 160-hour externship to provide you with a complete learning experience. Call 678-6300 or 1-800-201-1141 to obtain more information, or enroll online at www.bostonreed.com. COST \$2895

PHARMACY TECHNICIAN

As a Pharmacy Technician you will help the pharmacist package or mix prescriptions, maintain client records, refer clients to the pharmacist for counseling, assist with inventory control and purchasing, as well as collect payment and coordinate billing. This course combines 168-hours of classroom instruction with a 120-hour pharmacy externship to provide you with a complete learning experience. Call 678-6300 or 1-800-201-1141 to obtain more information, or enroll online at www.bostonreed.com. COST \$2895

All schedules & fees are subject to change without notice.

- *Fees for all classes are non-refundable, non-transferable, unless the class is cancelled.*
- *We only accept cash or money orders payable to Soledad Unified School District.*
- *Please call ahead to the ROP Center to inquire regarding space availability in the course(s) you are interested*